

**From:** Nassif, Julianne (DPH) </O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=JULIANNE.NASSIF>  
**Sent:** Friday, July 22, 2011 11:04 AM  
**To:** Khan, Annie (DPH) <Annie.Khan@MassMail.State.MA.US>  
**Cc:** Salemi, Charles (DPH) <Charles.Salemi@MassMail.State.MA.US>; O'Brien, Elisabeth (DPH) <Elisabeth.O'Brien@MassMail.State.MA.US>; Piro, Peter (DPH) <Peter.Piro@MassMail.State.MA.US>  
**Subject:** FW: technical review sheet  
**Attach:** Tech, Comp, Admin. Reviews Procedure.doc; Comprehensive Review Checklist.docx; Results Sheet Exemplar.docx

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Fyi from Worcester lab.

Julie

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**From:** Selin, Ellen [mailto:[Ellen.Selin@umassmed.edu](mailto:Ellen.Selin@umassmed.edu)]  
**Sent:** Friday, July 22, 2011 10:59 AM  
**To:** Nassif, Julianne (DPH)  
**Subject:** RE: technical review sheet

Hi Julie,

We don't have a form for Technical Review. I have attached our procedure. Also, I have attached the cover sheet of the report which includes Administrative Review Checklist (Since this is mandated for 100% of cases, we put it on the cover.) Though not required, we do 100% Technical Review and 10% Comprehensive Review on top of this. Comprehensive Review also includes checking the Evidence and Chain of Custody.

We are just finalized on our Policies and Procedure updates and I will send a disc with them on it if you are still interested.

Stay cool!

Ellen

Ellen A. Selin  
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**From:** Nassif, Julianne (DPH) [mailto:[julianne.nassif@state.ma.us](mailto:julianne.nassif@state.ma.us)]  
**Sent:** Friday, July 22, 2011 10:35 AM  
**To:** Selin, Ellen  
**Subject:** technical review sheet

Hi Ellen,

We are working on a technical review sheet for the Drug Lab. It is turning out to be quite long. Do you have an example of one you could email, so that we can see if we are on the right track.

Thanks, Julie

*Julianne Nassif*

Director of Analytical Chemistry

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